

SWANWICK SCHOOL AND SPORTS COLLEGE

PROCEDURES TO PROTECT VULNERABLE PUPILS

Purpose:

All of the pupils on roll at Swanwick School and Sports College could be categorised as being vulnerable given the criteria by which they were admitted.

The School's ethos is about providing a safe environment where pupils can realise their full potential in terms of their education, social and emotional development. However within the School's population at any given time there will be certain pupils who will be identified either by the School or other agencies as being more vulnerable than others.

This cohort may include, Looked After Children, pupils on the Child Protection Register including pupils with a history of substance abuse who may not be on the register and those with police involvement.

Although all pupils attending SSSC will be provided with the 'duty of care' they should expect to be given, there will be additional actions which need to be in place for the most vulnerable of these pupils.

Actions:

- All staff to be informed when a pupil is identified as being vulnerable and the reasons(see above criteria)

LOOKED AFTER CHILDREN

- Swanwick School and Sports College staff to be pro-active in responding to any concerns they may have about a pupil who is Looked After.
- Specific key worker assigned to individual pupils who are Looked After.
- SSSC staff committed to attending all meetings called by Social Care e.g. statutory reviews.
- SSSC staff to attend Personal Education Plan (PEP) meetings and carry out necessary preparation work.
- SSSC staff to arrange Multi Element Plan (MEP) when required to do so.
- SSSC staff to liaise with assigned Social Worker on a regular basis.
- SSSC Staff to liaise with Looked After Children Education Service (LACES) staff if involved.

PUPILS ON CHILD PROTECTION REGISTER

- SSSC staff to be pro-active in responding to any concerns they may have about a pupil who is on the register.
- SSSC Family Liaison Worker to attend all core group and network meetings on identified pupil.

- SSSC staff to provide reports for core group and network meetings and distribute them prior to the meeting date.
- Ensure that all information/documentation relating to pupils on the Child Protection Register are only shared with the relevant individuals and securely filed within the School.

POLICE INVOLVEMENT

- SSSC staff to be pro-active in responding to any concerns they may have about a pupil who is involved with the police.
- SSSC staff to liaise with staff from Youth Offending Team (YOT), who are working with a pupil.
- SSSC staff to provide Court Reports when required to do so.

‘Because of the vulnerability of this identified cohort of pupils, communication on a regular basis with their parents/carers is paramount, as their input will be essential in supporting the school in meeting their needs’.

Headteacher:-

Date:-