

8th September 2026

Dear Parents/Carers,

Welcome to a new school year at SSSC.

We hope you've enjoyed a restful and refreshing summer break. As we begin this exciting new academic year, we're delighted to welcome back our returning families and extend a warm welcome to all the new pupils and families joining our SSSC community. We look forward to working in partnership with you and supporting your children as they grow, learn, and thrive throughout their journey with us.

Below you will find some important updates and reminders for the year ahead.

Staff Information:

Senior Leadership Team	
Mrs England	Headteacher
Mr Parry	Deputy Headteacher
Mrs McKee	Deputy Headteacher
Mr Waite	Assistant Headteacher
Miss Dove	School Business Manager

Health and Safety:

If you are using the car park area, please ensure that pupils enter and exit the school grounds via the side gate rather than the main drive, to help maintain safety and smooth traffic flow. For families requiring step-free access, vehicles may drive up to the front of the school to use the accessible ramp.

To access the main school, please press the button and speak to a member of the office team or we kindly ask parents/carers and visitors to wait outside of the building for permitted access if picking a child up.

Healthy School:

At SSSC, we are proud to be a health-conscious school, and we actively promote healthy choices through our curriculum and daily routines. To support this, we kindly ask that pupils do not bring fizzy drinks, energy drinks, or hot caffeinated beverages to school.

As part of our commitment to pupil wellbeing and complying with Benedict's Law, we are a **nut-free school** due to allergies. If your child has a nut allergy or any other form of allergy, please ensure that you inform the school as soon as possible so that safeguarding measures can be put in place. If you have any questions or concerns regarding this policy, please don't hesitate to contact us.

Headteacher Mrs D England

We also encourage all pupils to bring a **refillable water bottle** each day. Our staff are happy to assist with refills throughout the school day to help keep children hydrated and focused.

Thank you for your continued support in helping us maintain a safe and healthy learning environment for all.

Communication:

We will continue to use emails and our school App for most of our parent/carer communications. If you have not yet got the App you can download the eSchools App from your devices App store. You should have received your login details already for your child, if you need these details sending to you again – please email info@swanwicksportscollege.derbyshire.sch.uk

A lot of our day-to-day communication can be found on our school website: <https://www.swanwicksportscollege.co.uk> Here you can find information about the timings of the school day, term dates and inset dates.

Payments:

We are a cashless school and all payments are to be made through ParentPay for lunch, school trips and uniform purchased from school. Login details for new starters have already been sent home, if you're having any problems accessing your account or making payments, please send details of your issue to info@swanwicksportscollege.derbyshire.sch.uk

Attendance:

As I am sure you will know, good school attendance is crucial to ensuring a child reaches their potential and maximises opportunities offered to them through our school curriculum.

If your child has been sick or had diarrhoea, they will often need to remain at home for 48 hours after the last occurrence. We will try to keep pupils in school as much as possible, but there are occasions when we need to contact you to collect your child due to illness or an accident. Please keep your contact details up to date for this purpose.

To report a pupil as absent from school in cases where they are too ill to attend, please phone 01773 602198 (option 1) or email absence@swanwicksportscollege.derbyshire.sch.uk by **9am** to provide a reason for nonattendance. Each subsequent day of absence will be treated the same as the first day of absence so we would be grateful if you could continue to make the school aware of continued absence by 9am each day to allow us to meet our safeguarding responsibilities.

We would also like to remind you that pupils should not be taken out of school during term time for holidays, while we recognise there may be from time-to-time emergency situations that arise, a family holiday is not a valid reason to take time out of school as described in terms of 'exceptional circumstances', laid out by the Department of Education. Therefore, most of these requests are declined and any subsequent absences are recorded as unauthorised. The local authority may decide to issue a fixed penalty notice to parents/carers with unauthorised absences. The school does not make this decision and the school does not receive any money from the fine. Leave of absence forms can be obtained from the school website or the school office, these should be submitted at least 2 weeks before the date of the requested leave.

Medical appointments:

May we kindly ask that proof of appointments are sent when notifying us about any medical appointments your child needs to attend so that we can mark the register accordingly. These can be sent to absence@swanwicksportscollege.derbyshire.sch.uk

Uniform:

Please ensure your child adheres to our uniform policy, a copy of the full uniform policy is available on the school website. All pupils are expected to wear the following uniform during the school day, on school trips, and when representing the school at events (unless otherwise specified):

- Either a blue or pink polo shirt.
- Blue hoody/jumper
- Black/Grey or dark blue school trousers / skirt / leggings or jogging bottoms
- Flat black shoes or trainers (backless and/or open toed shoes/sandals are not permitted)
- PE Kit – School PE top with blue/black trousers/shorts

Should you wish to purchase additional or new uniform this can be ordered directly with Hamilton's, our uniform supplier via their website [Swanwick School and Sports College – Hamiltons Schoolwear & Embroidery](#) or an order form can be obtained from the school office.

Mobile Devices

As you may be aware, the Department for Education have now prohibited mobile phones in schools from June 2026. This is a national, statutory policy that we have to follow.

Swanwick School and Sports College has always been a mobile phone free school and our pupils have always followed the expectation that phones are handed in at the start of the school day and returned at the end of the day.

We are aware that many of our pupils have long journeys on transport and use mobile devices as a safety measure and as a way to entertain themselves. However, we expect all pupils to hand in their mobile devices at the start of the day, and turn them off. They are then locked securely away for the school day.

Mobile devices include, but are not limited to:

- Mobile Phones

- Smart Watches
- Bluetooth headphones
- Mobile gaming devices
- Smart glasses

These devices can be capable of recording audio, capturing video, sending messages and taking photographs which present safeguarding and privacy concerns when used inappropriately. Our highest priority is safeguarding our pupils and ensuring our school environment is safe, secure and conducive to learning. We know some pupils like to keep track of their step count and tell the time and there are non-smart digital watches that are allowed and readily available through the major online retailers.

Pupils will be reminded of this during the first week back and we would appreciate your support in reenforcing this message. If you have any questions, please get in touch with the school office.

Key Dates for Autumn Term:

Below shows some of the key dates for this Autumn Term. More information for these will come out nearer the time.

Key Dates Autumn 2026	
30 th September 2026	INSET Day (school closed to pupils)
8 th October 2026	Parent/Carer Coffee Morning at 10:00am
13 th October 2026	Parent/Carer Consultation Evening
4 th November 2026	Flu Vaccinations (whole school)
23 rd November 2026	School Photographs
27 th November 2026	INSET Day (school closed to pupils)
16 th December 2026	Swanwick's Got Talent
17 th December 2026	Christmas Dinner Day
18 th December 2026	Last Day of Term (1:00pm finish)

Yours sincerely,



Mrs England
Headteacher